

WEBINARS on **FCI Essentials**

February 2019



Sessions:

25 February 15:00-16:30 CET: Introduction to Factoring, FCI & the Two Factor System
26 February 15:00-16:30 CET: Basics of Operations of the FCI Two-Factor System
28 February 15:00-16:30 CET: Basics of Legal Aspects in International Factoring & the GRIF

ONLINE



FCI is delighted to invite you to its “FCI Essentials” Webinar, a comprehensive series of three (3) on-line sessions, specially designed for new members but also for all who wish to learn more about FCI and its principal value proposition.

Participants will have a unique opportunity, without leaving their office, to familiarize themselves with FCI, its legal rules and operational procedures, through active interaction with peers from the same region under the guidance of FCI facilitators.

The sessions will take place on:

- Monday 25 February 2019,
- Tuesday 26 February 2019 and
- Thursday 28 February 2019.

This specific Webinar is better suited, due to time zone, for participants coming from Europe, Middle East, Africa and Latin America.

OBJECTIVES

The objective of those sessions of webinars is to familiarize the participants with FCI, its legal rules and operational procedures.

WHO SHOULD ATTEND?

- New Members
- Members that want to refresh their knowledge about the operational procedures and legal rules
- Junior and newly joined employees of experienced Members
- Companies that intend to join FCI as member in the future and wish to learn about FCI and its principal value proposition

STYLE AND CONTENTS

The webinars will be delivered in 3 sessions of 90 minutes. Participants will receive an invitation with a link to webex platform where they will follow the webinar. This link will be sent on 28 November.

Professional facilitators from FCI Secretariat will deliver the content. Participants will have the opportunity to ask questions and interact with the other participants.

Participants must have a proper access to internet (see requirements page 4).

CERTIFICATE

The participants will receive a “Certificate of Completion” at the end of the webinar sessions.

“The webinar session was very useful. Lots of things were discussed on the operational aspects on edifactoring.com platform. Special thanks for making the presentation such interactive & cleared each and every doubt we were having” (Jyotirmoy Banerjee, ICICI Bank)



WEBINAR PROGRAM MONDAY 25 FEBRUARY, 15:00-16:30 CET

Introduction to Factoring, FCI & the Two-Factor System

Facilitators:

- Aysen Cetintas, FCI Education Director
- Harry Biletta, FCI Director Planning & Development
- Spyros Tsolis, FCI Education Officer

Duration: 90min

WEBINAR PROGRAM TUESDAY 26 FEBRUARY, 15:00-16:30 CET

Basics of Operations of the Two-Factor System

Facilitators:

- Aysen Cetintas, FCI Education Director
- Harry Biletta, FCI Director Planning & Development
- Spyros Tsolis, FCI Education Officer

Duration: 90min

WEBINAR PROGRAM THURSDAY 28 FEBRUARY, 15:00-16:30 CET

Basics of Legal Aspects in International Factoring & the GRIF

Facilitators:

- Aysen Cetintas, FCI Education Director
- Spyros Tsolis, FCI Education Officer

Duration: 90min

NOTE: PRIOR TO THE ABOVE, A **TEST-SESSION WILL BE PERFORMED ON FRIDAY 22 FEBRUARY, 15:00 CET**, TO ENSURE THAT ALL PARTICIPANTS FACE NO CONNECTION ISSUES. OUR ONLINE LEARNING EVENTS ARE DELIVERED VIA WEBEX TRAINING CENTRE USING VOIP (TELECONFERENCING IS NOT USED!).

EQUIPMENT AND FACILITIES YOU WILL NEED (not included in the price):

In order to attend the Webinar, you will need a minimum set up that includes the following:

- **A quiet & comfortable space**

You must ensure that you are attending the event from a quiet and comfortable space.

- **A computer**

It is obviously a requirement to have a computer to attend the webinar. If you're using a laptop, make sure that is plugged into the mains - don't rely on your batteries. You need a minimum of 256 MB of RAM, but we would recommend a minimum of 1 GB and preferably more than that. You obviously need a browser to connect to the software, and a good sound card.

- **Fast Internet Connection**

You will also need fast broadband connection to the Internet. As a participant, you need a fast download speed. Your Internet connection should be hard wired via a LAN connection, or Ethernet cable. Do not use a wireless connection, as this will cause the sound to drop in and out.

- **High-quality headset**

Please be aware you are accessing the webinar via VOIP and to get the best from the session you will need a headset with microphone, preferably a headset with a USB connection. You should NOT use your computer's speakers and microphone as this causes feedback problems for other attendees. A high-quality headset is a must.



IMPORTANT INFORMATION

REGISTRATIONS

Please use the on-line registration form on the [FCI Private Net](#), (or use the enclosed registration form) and register as soon as possible and certainly before Monday 18 February 2019. After receipt of your registration, the FCI Secretariat will send you an invoice, which will serve at the same time as a confirmation of the registration.

Please note that, due to technical limitations, the maximum number of participants for this training is set to twenty-five (25), so registrations will be handled on a first come-first served basis.

Participants shall receive a personal invitation at their email address, providing the link to join the event.

REGISTRATION FEE AND PAYMENT

The registration fee for the training is Euro 150 per delegate for FCI Members and Euro 250 per delegate for non FCI members.

After receipt of the invoice, the registration fee is to be paid by bank transfer (NO cheques), quoting the invoice number, to:

FCI

IBAN/ Account number: NL04ABNA0540245771

Bank: ABN AMRO, Amsterdam, the Netherlands

SWIFT Code: ABNANL2A

VAT number: NL801484169B01

NOTE: Registration fees must have been paid **one week prior** to the start of the webinar, or your company takes the risk that delegates on a "waiting list" will be given the chance to attend instead.

CANCELLATIONS

FCI accepts cancellations on or before **18 February 2019** without penalty. For cancellations received after that date, the full registration fee is due.



Facilitating Open Account – Receivables Finance

REGISTRATION DEADLINE IS

Monday 18 February 2019

Use on-line registration on [FCI Private Net](#)

E-mail:

fci@fci.nl

REGISTRATION FORM

Webinars on FCI Essentials

Dates: 25, 26, 28 February 2019

Location: Online

COMPANY

Company Name:

Factor code:

DELEGATE 1

Title: ☐ Mr. ☐ Mrs. ☐ Ms.

Family name:

First Name:

Position:

Branch office / Department:

E-mail:

Years of experience in current position:

DELEGATE 2

Title: ☐ Mr. ☐ Mrs. ☐ Ms.

Family name:

First Name:

Position:

Branch office / Department:

E-mail:

Years of experience in current position:

Registration fee:

- ☐ Euro 150 per delegate for FCI Members
- ☐ Euro 250 per delegate for non FCI members

An invoice will be sent to you upon receipt of your registration. The invoice will serve as confirmation of your registration. Please quote the invoice number when remitting the registration fee.

CANCELLATIONS

FCI accepts cancellations on or before **Monday 18 February** without penalty. For cancellations received after that date, the full registration fee is due.

Name (CAPITAL LETTERS):

Date:

Signature (Mandatory):